

Room for Work

Career Development course for the over-40s

Getting you back on the road to work



Designed for mature jobseekers and career changers, the Room for Work programme is delivered in 12 sessions over 6 weeks.

In this course you will:

- Learn current job search methods
- Write an effective CV for every application
- Practise competency-based interviews
- Activate your network
- Use LinkedIn and social media
- Develop your speaking skills

And much, much more...

www.richmondworkmatch.org

Visit the WorkMatch website for the date of the next course at The Warehouse Hampton Wick

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**LEVELLING
UP**

Work
Match

securing jobs
for local
people

 LONDON BOROUGH OF
RICHMOND UPON THAMES

Room for Work



“The course was well structured, content was of high quality, and there was a good mix between exposition and practice exercises.”

Jobseeker Robert

The Programme

At each 2.5 hour session you'll learn and practise a new skill, or improve one you have already.

Classes take place in a relaxed and friendly environment. You'll be with people in the same situation as yourself, where you'll feel less isolated - and you'll receive peer support. Tailored one-to-one mentoring is provided by the Course Leader.

Speakers

Each class features a relevant and informative presentation by a recognised expert. You will gain insights and insider knowledge that will improve your ability to find and land a job that's right for you. We also include practice sessions to help you master skills and techniques that will improve your employability.

Course Leader

Marisca Ribeiro is a training professional with decades of experience as a workshop leader. She makes sure every participant receives the knowledge and support they need.

In Partnership with Work Match

Follow-up job search support is provided by the Work Match team.

Workshop schedule

- 1 Effective Job Search
- 2 Improve Your Speaking Skills
- 3 Analyse Your Skill Set
- 4 Career Transitions
- 5 CV Workshop
- 6 Self-employment Options
- 7 Networking
- 8 Social Media for Employment
- 9 Your LinkedIn Profile
- 10 Interview Preparation
- 11 Difficult Questions
- 12 Interview Workshop



To register your interest visit: www.richmondworkmatch.org
Contact sonia.wilson@richmondandwandsworth.gov.uk
or call **020 8871 5165** for further information



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